



Safety & Reopening Plan

Indianapolis Symphonic Choir Board approved 11.16.20

Health & Safety

All singers and staff will operate in accordance with public health recommendations of the Centers for Disease Control and Prevention (CDC) and the laws, regulations and orders of the Mayor of Indianapolis and the Governor of the State of Indiana, as well as the rules of the Indianapolis Opera as renters of their space or any other venue rented by the Symphonic Choir. The Symphonic Choir will not act in ways that jeopardize the health, safety, and comfort of our singers, staff, patrons, and venue rental partners.

Rehearsal Protocols for Choir Members

Attendees will remain in their vehicles until 10-minutes prior to the start of rehearsal to avoid extraneous loitering in the building.

Singers and on-site staff members are required to pass a health screening checkpoint, including temperature checks and verbal agreements to experiencing no symptoms or being exposed to

positive individuals or those with a suspected infection or exposure. Disposable masks, gloves, hand sanitizer, and disinfectant will be made available to all attendees at each rehearsal. No one will be admitted to the rehearsal space without passing the screening or without wearing an appropriate facial-covering that fully covers the nose and mouth. Well-fitting facial coverings are always to be worn properly throughout the rehearsal.

Outdoor rehearsals, weather permitting, will be the prioritized rehearsal method of the organization. Staff will distance, set, and sanitize each chair prior to the singers' arrival. Singers are not to move their chairs from their original distance of 10 feet apart.

The Symphonic Choir will have no more than 12 individuals in an indoor rehearsal space at a time of no more than 30 minutes per rehearsal segment. Indoor rehearsals will feature a 10-15-minute break to allow the eight HVAC units and four HEPA filters at the Basile Opera Center to effectively cycle the air. Additionally, we will follow similar protocols for rehearsals at alternative venues.

Singers are permitted to use the restrooms during this time so long as social distancing guidelines are in place. Direct traffic patterns will be implemented to ensure singers are not excessively crossing paths. Any beverages brought into the rehearsal must be in a closed container. Singer's masks, provided to you by the ISC, must be worn for the duration of the rehearsal & may only be removed briefly while drinking.

If an ISC member or volunteer has been diagnosed with Covid-19 and/or experienced symptoms and/or believes they have been infected, ISC requires they adhere to the following CDC guidelines before resuming ISC activities with other members.

Before resuming ISC activities with other members, any ISC singer or volunteer who has been previously infected/tested positive must adhere to and affirm the following guidelines:

- at least 10 days have passed since symptoms first appeared, AND
- 24 hours at least of no fever and no use of fever-reducing meds have passed, AND
- other symptoms (loss of taste/smell, which can linger for weeks) are improving.

For more information and any updates on isolation if you are sick, please visit the [CDC website](#).

Preventative Action & Contact Tracing

Individuals experiencing symptoms unrelated to pre-existing health conditions are required to stay home from rehearsal until cleared by a medical professional or a negative COVID-19 test. In the event someone in attendance is exposed to COVID-19 or is determined asymptomatic by a healthcare professional, the Symphonic Choir will halt all activities for 14 days. ISC Staff will work with the singers and contract tracers from the IN Department of Health during this time to effectively inform those in attendance during the date(s) in question. The organization affirms it has access to accurate attendance records and current contact information for all in attendance.

Event/Performance Protocols

All choir members, patrons, and staff will do one final verbal pass through of our [Self-Screening Health Check](#) questions before any event or performance.

Disposable masks, gloves, hand sanitizer, and disinfectant will be made available to all attendees at each performance. No one will be admitted to the performance space without passing the screening or without wearing an appropriate facial-covering that fully covers the nose and mouth. Well-fitting facial coverings are always to be worn properly throughout the performance.

While most Symphonic Choir performances have pivoted to digital offerings there is still the occasional in-person event/performance such as Community Sing or We Gather Together, a fall fundraiser. All Symphonic Choir events/performances, whether held outside (preferable) or inside, will be produced in accordance with all local and State Health Department Guidelines as

well as those of the CDC. All choir members, patrons, and staff are required to properly wear a face-covering over the nose and mouth for the duration of the event or performance.

All additional health and safety protocols required by any venue rented by the Indianapolis Symphonic Choir will be adhered to.

Board Meeting Protocols

All Indianapolis Symphonic Choir board meetings are to take place virtually on Zoom until further notice. If/when it is appropriate to resume in person meetings, we will comply with applicable Health Department and venue requirements.

Symphonic Choir Office on the campus of Butler University

All Indianapolis Symphonic Choir staff are to work from home until further notice. If a staff member needs to go into the office, or wants to work from the office, they are to alert the rest of the staff ahead of time so that they are the only staff member in the office.

In order to promote the health and safety of the entire Butler campus community, all ISC staff are required to complete an online daily self-health screen before coming to campus, just as Butler students and employees are expected to do. The purpose of the self-health screen is to proactively identify situations in which any ISC staff must remain off campus to mitigate the presence and spread of COVID-19 in the Butler community.

The self-health screen must be completed at least one hour before any ISC staff plans to arrive on campus. Any ISC staff who answers “yes” to the daily health self-screen questions should NOT come to campus and should communicate immediately with their Butler University supervisor or sponsor. Health Services will follow up directly to determine next steps.

All ISC staff are required to self-report even when away from campus if they have been exposed to an individual with a known or suspected case of COVID-19, or if they have tested positive for COVID-19.

While on campus, all ISC staff are required to wear face masks and follow all health and safety guidelines while on the Butler University campus. A review of these guidelines may be found at butler.edu/coronavirus before coming to campus.

Access for ISC staff will be limited to only the building(s) in which they need to be for their work on campus.